

# **Notice of Confidentiality**

## **Data Protection - Information**

We welcome you to our website and thank you for your interest in our company. In order to give you a good feeling with regard to how your personal data is handled, we would like to elucidate what happens to the produced data and which safety measures are taken by us. Furthermore, you will be informed about your legally stipulated rights in connection with the processing of this data.

## **Personal data**

As a rule, we do not require any personal data from you when you visit our web pages. We merely acknowledge information about the name of your Internet Service Provider and the web pages that you call up. You as the Internet user remain anonymous, however, as we only use this information for statistical purposes (e.g. number of call-ups on the individual web pages).

Personal data is only collected if you volunteer this information within the scope of an order, for example.

The data is currently still being transferred unencrypted, so we cannot exclude the possibility that unauthorised third parties also read this data on its transmission path. However, it is possible to use other communication channels (e.g. letter post or fax) that offer more security than Email.

## **User profiles/Consent**

User profiles are not compiled. In the event that we have the intention of compiling user profiles in the future, we will give you due warning when you visit our website, so you have the possibility of filing an objection. We will then of course respect your wishes and will not compile this type of profile on you.

We will only collect, process or use data for consultation, advertising or market-research purposes if you have given us your prior consent for this. Naturally you can revoke any consent you have given at any time.

## **Use and circulation of personal data / Appropriation**

We will only collect, process or use person-related data that we acquire from you in the course of using our web pages for the given purpose. We will make sure that this only happens within the scope of current statutory regulations resp. only with your consent.

## **Public procedural directory / Right to demand information**

On request we will be pleased to send you our public procedural directory as per § 4 e Federal Data Protection Act (BDSG).

On request we can also notify you in writing whether and which personal data about you is stored.

## **Links to other providers**

Our website also contains - clearly recognisable - links to the Internet sites of other companies.

Where links to websites of other providers exist, we do not have any influence on their content. No guarantee and liability can therefore be accepted for this content. The respective provider or operator of the websites is always responsible for the content of these pages. The

linked pages were checked for possible legal violations and recognisable legal infringements at the time of linking. No illegal content was recognisable at the time of linking. However, permanent checking of the linked pages in terms of content is not reasonable without specific evidence indicating a legal infringement. Links of this kind will be removed immediately on discovery of legal infringements.

### **Fundamental security principles**

We have taken appropriate technical and organisational steps to protect any data stored with us about our employees/customers/suppliers against chance or intentional manipulation, loss, destruction or access by unauthorised persons. The security levels are constantly monitored in collaboration with security experts and adjusted to new security standards.

### **Any additional questions?**

If required, you can also get in touch with our authorised data-protection representative, who will be pleased to answer your questions.